

(online)

Proceeding of the meeting held on 14/09/2020

Signatures of the members present

- (1) 
- (2) 
- (3) 
- (4) 
- (5) 
- (6) 
- (7) 
- (8)
- (9)
- (10) 
- (11) 
- (12)

Agenda

- (1) President takes chair
- (2) Approval of the proceeding of the previous meeting.
- (3) A discussion on new activities to be undertaken
- (4) Vote of thanks

Principal and President of ISAC, Dr. S.J. Mahanta takes the chair and tells ISAC Coordinator to inform all the members about the activities undertaken after the last meeting. ISAC Coordinator presents the proceeding of the previous meeting online and gives an account of the activities conducted. The proceeding is unanimously approved by all the members.

During the online meeting, following issues are discussed among the members to be organised in the next period.

(1) A playwright's meet is to be organised by Extra Curricular Committee as per the proposal received for collaboration by Nitya-purk Singh.

(2) To organise power seminar in association with ICT academy by ISAC.

(3) Essay competition among students in the occasion of Azadi Ka Amrit Mahotsav to be organised by the school.

(4) Department of English is ~~organised~~ requested to organise a workshop on communication skills.

(5) To organise a special talk on "Wildlife Photography and Wildlife Protection Act 1972".

(6) To organise more webinars on topics such as how to handle the Covid-19 pandemic situation by students, strategic review of Indian economy in the context of pandemic.

At the end, ISAC coordinator offers vote of Thanks.

Proceeding of the meeting held on 10/02/2021

Signatures of the members present

AGENDA

- (1) ✓
- (2) ✓
- (3) ✓
- (4) ✓
- (5) ✓
- (6) ✓
- (7) ✓
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- (9) ✓
- (10)
- (11)
- (12)
- (13) ✓
- (14)

- (1) President takes
Chair
- (2) Approval of the
proceeding of the
previous meeting
- (3) A review on the
preparation for
NAAC Accreditation
and 3rd cycle of
Assessment.
- (4) A discussion on new
activities to be under-
taken.
- (5) Vote of Thanks

Principal and President of IQAC ease Committee

Dr. S. J. Mahanta chairs the meeting and
asks IQAC coordinator to give an account
of activities undertaken during the lockdown
for Covid-19. IQAC coordinator gives
inform all the members present about the activities conducted
during the lockdown period online by reading
out the proceeding of the previous meeting.

The proceeding is ~~then~~ unanimously approved by all the members and principal appreciates all the departments for organising webinars.

(1) A threadbare discussion is held among the members about the activities ^{to be} undertaken in next period. Accordingly, the IQAC committee decided to organise the following programmes to be undertaken by the different departments for the next session.

(1) Updation of College website.

(2) IQAC coordinator requests every teacher to maintain Teacher's Diary Maintenance. Principal instructs everyone to follow that request.

(3) A workshop on Training on self defence for girls. IQAC coordinator requests Women's Study Cell to conduct this workshop.

(4) A notification about Student Satisfaction survey should be displayed in the campus.

(5) Organising webinars should continue.

At the end, IQAC coordinator offers Vote of Thanks.

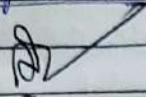
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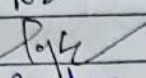
Proceeding of the meeting held on 15/03/2021

Signatures of the members present

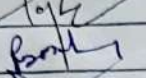
AGENDA

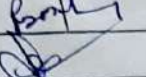
(1) 

(1) President takes chair

(2) 

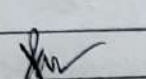
(2) Approval of the proceeding of the previous meeting.

(3) 

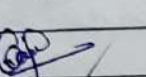
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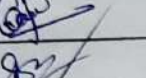
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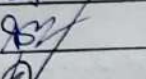
(3) A review and progress of work undertaken by various committees.

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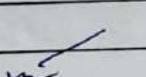
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(4) A discussion on new programmes to be undertaken.

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(5) Vote of thanks.

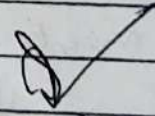
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President, IQAC Core Committee and Principal Sibsagar Commerce College Dr. Saumya Tyoti Mahanta takes the chair of the meeting and requests IQAC Coordinator to state about the activities undertaken after the last meeting. IQAC Coordinator reads out the proceeding of the previous meeting and informs all the members about the activities conducted in the last period. The proceeding is unanimously approved by all the members.

A discussion is held among the members about the activities to be organised in the next session. The following activities are decided to organise →

- (1) All committees are requested to give a review and progress of works conducted under the concerned committees and place it before IBAC.
- (2) Conducting an online coaching programme for competitive examinations.
- (3) Observation of Azadi Ka Amrit Mahotsav.
- (4) Observation of Gandhi Jayanti.
- (5) ~~Organ~~ Introducing a State level award giving ceremony in the memory of late Santar Kumar Kalwakar, retired professor of Sibsagar Commerce College.

At the end, IBAC coordinator offers the vote of thanks.


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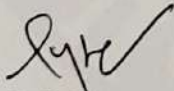
E-mail: principalsee@yahoo.com

Ref. No. SCC/S/.....

Date. 14/09/2020

Action Taken Report of IQAC Meeting Held online 14/09/2020

Plans	Actions Taken
Organisation of Playwright's Meet in collaboration with Natyapeeth Sivasagar	Organised Playwrights' Meet on 'Srijan, Manan and Chintan' Successfully
Organising Power Seminar in association with ICT Academy	Organised Successfully
Observation of Azadi Ka Amrit Mahotsav	Organised essay competition on the occasion of Azadi Ka Amrit Mahotsav
Conducting a workshop on communication skill	Conducted successfully by Department of English
Organising a Special Talk on "Wildlife Protect Act 1972"	Organised successfully where Mr. Kadam Suhas Tarachand, IFS, DFO, Sivasagar joined as resource person
To arrange more webinars	Organised webinars on Role of Women in Socio-Economic Transformation, Rural Livelihood Promotion in Assam, Management of situation during Covid Pandemic by students, Mindfulness, Strategic Review of Indian Economy in the context of Pandemic
NAAC Assessment	Process started
Observation of World Environment Day	Observed
Signing MOU with USTM	Could not be Done.


Dr. P. N. Sharma
IQAC Coordinator
Sibsagar Commerce College


Dr. Saumar Jyoti Mahanta
Principal
Sibsagar Commerce College

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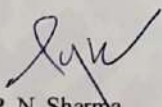
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Date. 10/02/2021

Action Taken Report of IQAC Meeting Held 10/02/2021

Plans	Actions Taken
Updating College Website	Done
Teacher's Diary Maintenance	Done
Workshop on Training on Self-Defence for girls	A seven days workshop on Tang-sudo for girls conducted successfully
Notification about Student Satisfaction Survey in the campus	Done
Continue organising webinars	Conducted successfully


Dr. P. N. Sharma
IQAC Coordinator
Sibsagar Commerce College


Dr. Saumar Jyoti Mahanta
Principal
Sibsagar Commerce College
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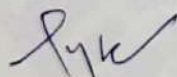
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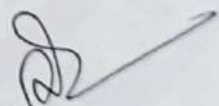
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Date: 15/03/2021

Action Taken Report of IQAC Meeting Held 15/03/2021

Plans	Actions Taken
Continue organising webinars	Organised webinar on Nutrition, Immunity and Ageing, Principles of Investing and Virtual Power Seminar on Career Opportunities successfully
Conducting an online coaching programme for competitive examination	Conducted an online programme "How to Prepare for APSC and UGC-NET (Economics)- Learn from Professors and Officers" successfully
Observation of Azadi Ka Amrut Mahotsav	Observed
Observation of Gandhi Jayanti	Observed
State level award giving ceremony introduced in the memory of Santos Kumar Karmakar	Done successfully and award is given to poet JiwanNarah


Dr. P. N. Sharma
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Sibsagar Commerce College


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