

**PERSPECTIVE PLAN
OF
SIBSAGAR COMMERCE COLLEGE, SIVASAGAR, ASSAM
FOR THE ACADEMIC PERIOD**

JANUARY 2020 – DECEMBER 2030



**Approved by College Governing Body Meeting held on
31st October 2019**




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Introduction

The College has prepared a Perspective Plan for the period of 10 years commencing from academic year 2020 to academic year 2030 by taking into consideration the quality indicators of seven criteria determined by NAAC. While preparing the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the college has taken inputs from all stakeholders, taken cognizance of their expectations, management policies and goals and objectives of the college which became the basis of formulation of the perspective plan.

The draft of Perspective Plan has been discussed, reviewed and approved in the Planning and Development committee of the college and Governing Body of Sibsagar Commerce College. The perspective plan reflects the sincere & collective efforts of the college to prepare a framework directed towards the attainment of college goals and objectives in pursuance of the college vision and mission.

1. Curricular Aspects

Regular Conduct of Academic Audit

The college shall conduct academic audit of the college encompassing all the seven criteria as defined by NAAC comprising of academic, curricular, co-curricular, extra-curricular, research and extension, augmentation of academic infrastructure, student progression and innovative practices by inviting peer team of expert educationalists from reputed and leading institutions and measures shall be initiated on the basis of their recommendations.

Programmes

The College aims to strengthen the existing programmes and shall strive to introduce new and relevant programmes on need analysis basis and within the limitations

Existing programmes

The college shall strengthen the existing honours subject in B.Com Hons and Non Honours programme by adding practical dimensions with introduction of GST courses, TALLY etc, and visiting & collaborating with industrial houses. Moreover, courses such as Hospitality management and event Management will be further augmented.

New Programmes

The institute shall introduce following new programmes in the near future:

1. Post Graduate Degree programme:




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- Masters in Computer Applications(MCA)
- Masters in Business Administration (MBA)

2. Undergraduate Degree Programmes:

- Bachelor of Vocational Education (B. Voc)
- Bachelor of Business Administration (BBA)
- NCC & NSS as elective course in the UG programmes

3. Undergraduate Diploma Programmes:

- Diploma in Mass Communication
- Diploma course in Foreign Languages

4. Certificate Programmes

- Certificate course in Soft Skills
- Certificate course in Data Analysis
- Certificate course in E-Commerce
- Certificate course in Computer Application
- Certificate course in DTP (Diksha)
- Certificate course in Event Management
- Certificate course in Tally & E-Return Filing
- Certificate course in Art & Craft
- Certificate course in Fashion & Lifestyle
- Certificate course in Quantitative Aptitude
- Certificate course in GST
- Certificate course in Wildlife Photography
- Certificate course in Herbal Medicines
- Certificate course in Banking
- Certificate course in Life Skills
- Certificate course in Child development & pedagogy
- Certificate course in Yoga & Meditation
- Certificate Course in Beauty & Wellness
- Certificate Course in Food & Beverage Service Associate
- Certificate course in Finology
- Certificate course in Cybercrimes
- Certificate course in value education
- Certificate course in tribal studies
- Certificate course in tea management
- Certificate course in tourism a& heritage studies
- Certificate course in Video Editing
- Certificate course in Fashion Designing




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Augmentation of Academic Infrastructure

- Total digitization of the college library.
- Additional classrooms shall be constructed to facilitate both the existing undergraduate and Post Graduate programmes and programmes to be gradually introduced
- One multi story building as Arts Block shall be constructed to meet the shortage of classrooms.
- The Language Laboratory of the college shall be upgraded both in terms of intake capacity and technological facilities.
- Lectures of all the teachers shall be video recorded and compiled and stored at an Academic Resource Centre for students of the college. Also You tube channel will be explored.
- There is a long term plan to initiate the construction of new buildings for appropriate offices of for N.S.S., N.C.C., and upgrade computer laboratories, medical unit, IQAC office, etc.
- Parking facility to be augmented.

Qualitative Strengthening of Existing Programmes

- Enhanced use of ICT in Teaching Learning System: The college shall increase the use of innovative teaching and learning resources like OHPs, LCDs, power point presentations, models, internet connections, smart classrooms, Interactive Language Laboratory, Computing Laboratory, Commerce and Management Resource Centre, etc.
- The college shall integrate online teaching and learning resources into the curriculum and teaching strategies.
- Prepare as per the requirements of NEP 2020
- Promote humanized learning and teaching with a focus on students social and emotional developments.
- Development of Linkages with regional academic institutions such as USTM, Tezpur University and industries such as ABITA, BCPL, NEC, NEDFI, OIL.ONGC etc.
- Developing linkages & collaborative works with foreign Institutions

Seminars and Workshops

- Organizations of Seminars and Workshops in new area of knowledge
- Acquaintance with the emerging techniques and trends of the industries




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- Encouraging faculty to participate in seminar/conferences abroad

Curriculum Design and Development

- Further Active Participation & representation of College in Curriculum Design and Development
- The Choice Based Credit System (CBCS) shall be adopted and implemented in all semesters. We shall have additional range of programme options, course options, course combinations, number of applied component groups, certificate and diploma programmes, bridge and remedial programmes.
- Utilizing option of new platforms such as SWAYAM/MOOC/NPTEL etc.

Teaching-Learning Process

- Admission process to be done online gradually in all semesters
- Ensuring healthy student attendance
- Promoting student friendly Environment further
- Continuing the efforts in organizing seminars / workshops / faculty development programmes collaborating with UGC, DST, DBT, NGOs, GOs etc. for improvement of quality of faculty.
- The College shall continue the policy to depute faculty for seminars / workshops / faculty development programmes organized by other institutions at different levels including attending seminars abroad.
- The college shall strengthen the system of Teachers' evaluation by students by making it more systematic and transparent. It shall bring more accountability, readiness to receive criticism and developing a sense of introspection.
- The College shall also strengthen the self-appraisal system of teachers to excel in their academic performance.
- Meetings of faculty shall be conducted periodically for taking feedback about teaching and evaluation and checking its adherence to the teaching plan.
- The college shall develop a comprehensive policy of felicitating and rewarding the faculty on their achievements in academics, social as well as personal life.

2. Research, Consultancy and Extension

The College aims to promote Research aptitude amongst learners and faculty by evolving micro level support system and incentive based systems. Following steps will be undertaken in this regard:

- The College shall continue conducting regular meetings of the Research Committee to identify the research potential, to promote the research and to prepare the research proposals.




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- The college shall provide small scale one time research grants to faculty members within its limits. The college shall make continuous efforts to obtain research grants from funding agencies such as UGC, ICSSR, DBT, DST, University etc.
- Academic infrastructure such as instruments, laboratories, ICT facility, Library, INFLIBNET and other requirements, as per needs for carrying out research activity shall be augmented.
- The college shall continue promoting collaborative research associations with universities, industries and institutes.

Extension activities: Following steps will be undertaken in extension activities

- Workshops shall be organized for benefitting the residents of adopted village for availing govt. schemes.
- Physical training to the alumni and candidates appearing for police and defense examinations shall be done with the help of NCC.
- The college shall provide help in maintaining the law and order during festivals to the Police department with the help of department of NCC.
- Blood Donors' directory shall be further prepared and updated for emergency use the blood shall be donated to the needy patients at free of cost.
- Training programmes shall be organized on communication skills to the teachers of primary, middle and high schools through Department of English.
- Mandatory Computer literacy programmes for disadvantaged Students, shall be organized with the help of department of Computer Science.

4. Infrastructure and Learning Resources

Following efforts will be made in this section:

- Continuous improvement of infrastructure and learning resources.
- Development of additional infrastructure and learning resources.
- Availability of adequate average area of infrastructure per student.
- Continuous efforts to obtain grants for infrastructure development.
- More specific practices of institution in respect to provision of infrastructure and Learning Resources shall be as follows:
- Construction of a College Guest House
- Construction of a separate building for Arts students
- Construction of a separate Post Graduate Block
- Extension of the Office
- Renovation of the Assam type blocks of the college hostels
- Efforts to obtain grants for infrastructure development, moderation, up-gradation from various agencies and government departments.
- Establishment of Competitive Examination training centre in the college campus
- Establishment of Sports Training Centre




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5. Student Support and Progression

- All the meritorious students from academic, NSS, NCC, cultural, sports and research activities shall be motivated and felicitated by offering cash prizes, mementos and certificates.
- Additional library cards shall be provided to meritorious students.
- Sport shoes, kits and other essential articles shall be provided to the students which shall involve in sports activities.
- Arrangement of Special coaches shall be made for different games to train the students.
- Professionals from cultural field like choreographers, directors, musicians and artistes shall be invited to guide the students for promotion of cultural activities.
- The college shall organize workshops on dance, music, theatre, fine art and literary, every year.
- Motivate more students to take up online MOOC Courses to widen their scope of learning

6. Governance and Leadership

- Democratic and transparent organizational structure shall continue to be provided to direct access for free flow of ideas.
- Staff welfare schemes shall be strengthened.
- Effective internal control, monitoring mechanism and timely statutory audit of the accounts.
- Online and user friendly system will be implemented in all probable places.

For effective Financial Management following steps shall be taken:

- Growth oriented budgetary allocation shall be made.
- Continuous efforts to obtain development grants from funding agencies such as UGC, ICSSR, DBT, DST, RUSA, Philanthropists, state and central governments funds, public and private sector companies etc.

7. Innovative Practices & Healthy Practices:

Keeping in mind the market forces, value based education, responsibilities, accountability and ownership; necessary changes will be brought into the system. Also, the college shall promote ambience of creativity and innovation by adopting quality management strategies in all academic and administrative aspects. Following Healthy practices shall be adopted by the college:

- Continuous efforts to obtain development grants from funding agencies such as UGC, ICSSR, DBT, DST, RUSA, state and central governments etc.
- A College Health Care Fund shall be established to provide one time financial help for treatment of students, teachers and non-teaching employees of the college.




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- Periodical Cleanliness programmes shall be organized in the vicinity of the college and in the neighbouring areas of Sibsagar town as part of the Swachh Bharat Mission.
- It shall be the institution's efforts to promote value-based education, social responsibilities and good citizenry through various programmes.
- Each department and every teacher in the department shall make maximum use of ICT and web based teaching-learning tools.
- Each department shall organize one national level workshop/seminar /conference every 3 years on rotation basis.



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